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**MEETING  
OF  
ERASMUS MUNDUS PARTNERSHIPS' COORDINATORS  
WITH THE NORTH OF AFRICA**

**Universidade de Vigo**

**Vigo, 25<sup>th</sup>–26<sup>th</sup> of November 2013**

**Objectives:**

- To foster regional cooperation
- To exchange expertise and share common management challenges
- To learn from the good initiatives and practices being carried out by other Erasmus Mundus partnerships
- To promote specific Networking among EM consortia
- To share services available for beneficiaries
- To improve the daily management of Erasmus Mundus partnerships.
- To disseminate activities

**Target audience and participants:**

- Coordinators, joint-coordinators and the technical staff of the Erasmus Mundus partnerships approved during the last 5 years by the EU, operating in Morocco, Tunisia, Argelia, Egypt and Libya.

**List of partnerships:**

- Averroes
- Flow by flow Egypt Bridge Building
- EU Mare Nostrum
- Al Ildrisi
- Welcome
- Element
- Medastar
- Al Fihri-Almet (not attending the meeting)
- EU-Metalic
- EMMAG
- Battuta
- UNETBA
- ALYSSA
- Open Gov

## PROGRAMME

| <b>MONDAY, 25<sup>th</sup> November</b> |  |
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| 09:30                                   | Pick-up of guests from the hotel Mexico (downtown) to Universidade de Vigo-Campus  |
| 10:00 – 10:15                           | Registration of participants. Place of the event: Campus Universitario Lagoas Marcosende. Edificio Miralles. Room 1.   |
| 10:15 – 10:45                           | Formal opening:<br>Welcoming address by Salustiano Mato de la Iglesia, Rector of the Universidade de Vigo, Manuel Fernández Iglesias, Vice-Rector for University Extension and International Relations, and a representative from the Erasmus Mundus EACEA Team.   |
| 10:45 – 11:40                           | The participation of the Universidade de Vigo in the Erasmus Mundus actions 1, 2 and 3.<br>Presentation of the Erasmus Mundus Green IT partnership and the Erasmus Mundus Green IT Social Network.<br>(used for the management of the project and for all communication activities with partners, beneficiaries, etc. and for promoting ICTs in the North of Africa and Europe),<br>Chaired by Rebeca Díaz Redondo, Green IT General Coordinator and Eva Garea Oya, Green IT Technical Coordinator.  |
| 11.40-12.00                             | Presentation of each consortium attending the meeting, including the following information: type of partners and target countries, main thematic fields, mobility figures and foreseen number of cohorts, target groups, activities description, promotion and dissemination policies. Those consortia that have had their projects renewed will offer their good practices examples (including problem solving solutions during daily management). .<br><br><i>Partnership 1 presentation, Tanja Schroot - Politecnico di Torino.<br/>Open discussion</i> |
| 12:00 – 12:30                           | Coffee break   |
| 12.30-12.50                             | Presentation of each consortium attending the meeting, including the following information: type of partners and target countries, main thematic fields, mobility figures and foreseen number of cohorts, target groups, activities description, promotion and dissemination policies. Those consortia that have had their projects renewed will offer their good practices examples<br><br><i>Partnership 2 presentation, Nadège Souchereau - University of Nantes.<br/>Open discussion</i>   |
| 12.50-13.10                             | Presentation of each consortium attending the meeting, including the following information: type of partners and target countries, main thematic fields, mobility figures and foreseen number of cohorts, target groups, activities description, promotion and dissemination policies. Those consortia that have had their projects renewed will offer their good practices examples.<br><br><i>Partnership 3 presentation, María Ángeles Martínez Cegarra – University of Murcia.</i>   |

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|               | <i>Open discussion</i>  |
| 13.10-13.30   | <p>Presentation of each consortium attending the meeting, including the following information: type of partners and target countries, main thematic fields, mobility figures and foreseen number of cohorts, target groups, activities description, promotion and dissemination policies. Those consortia that have had their projects renewed will offer their good practices examples.</p> <p><i>Partnership 4 presentation, Sylvain Lamourette – University of Rouen.</i><br/><i>Open discussion</i></p>               |
| 13.30-14.00   | Questions and debate regarding the first partnerships presentations.  |
| 14:00 – 16:00 | Lunch offered by the Universidade de Vigo   |
| 16.00 – 16.20 | <p>Presentation of each consortium attending the meeting, including the following information: type of partners and target countries, main thematic fields, mobility figures and foreseen number of cohorts, target groups, activities description, promotion and dissemination policies.</p> <p><i>Partnership 5 presentation, Sofía Siemens Barreto - University of Las Palmas de Gran Canaria.</i><br/><i>Open discussion</i></p>  |
| 16.20 - 16.40 | <p>Presentation of each consortium attending the meeting, including the following information: type of partners and target countries, main thematic fields, mobility figures and foreseen number of cohorts, target groups, activities description, promotion and dissemination policies. Those consortia that have had their projects renewed will offer their good practices examples.</p> <p><i>Partnership 6 presentation, Rakhee Patel - University of Pierre and Marie Curie.</i><br/><i>Open discussion</i></p>    |
| 16.40 – 17.20 | <p>Presentation of each consortium attending the meeting, including the following information: type of partners and target countries, main thematic fields, mobility figures and foreseen number of cohorts, target groups, activities description, promotion and dissemination policies. Those consortia that have had their projects renewed will offer their good practices examples.</p> <p><i>Partnership 7 presentation, Artur Schmitt - University of Granada.</i><br/><i>Open discussion</i></p>                  |
| 17.20-17.40   | <p>Presentation of each consortium attending the meeting, including the following information: type of partners and target countries, main thematic fields, mobility figures and foreseen number of cohorts, target groups, activities description, promotion and dissemination policies. Those consortia that have had their projects renewed will offer their good practices examples.</p> <p><i>Partnership 8 presentation, Anna Dukes – University of Wales Institute (via Skype).</i><br/><i>Open discussion</i></p> |
| 17.40-18.00   | Summary report with the conclusions   |

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|                               | Reported by: Rebeca Díaz, Green IT Coordinator   |
| 19.00                         | Return to hotels   |
| 21.00                         | Dinner offered by the Universidade de Vigo   |
| <b>TUESDAY, 26th November</b> |  |
| 09:30                         | Pick-up of guests from the hotels (downtown) to Universidade de Vigo-Campus  |
| 10.00 – 10.45                 | <b>Room 4</b><br><b>FIRST PANEL ON:</b><br>Preparation of calls (academic offer, call deadlines, publicity planning), info-days organisation, documents required to potential candidates for each call, social network on-line applications.<br>Chaired by Rebeca Díaz Redondo, Green IT General Coordinator and by another partnership member.<br>Open discussion   |
| 10.45– 11.30                  | <b>SECOND PANEL ON:</b><br>Candidates' eligibility, selection process organisation, selection board structure and decision taken process, how to promote cross-cutting issues during the selection, best time to publish the list of beneficiaries, communication process to beneficiaries.<br>Chaired by Ana Fernández Vilas, Green IT Academic Coordinator and by another partnership member.<br>Open discussion |
| 11.30-12.00                   | <b>THIRD PANEL ON:</b><br>Services offered by EM partnerships to beneficiaries (accommodation, language courses, volunteering service, etc.), visa issues.<br>Chaired by Maria Piñeiro Pardal, Green IT project technician and by another partnership member.<br>Open discussion.  |
| 12.00-12.30                   | Coffee Break   |
| 12.30-13.30                   | <b>FOURTH PANEL ON:</b><br>The role of the associate members: The Erasmus Mundus Green IT Quality Plan. Academic recognition issues and new EU initiatives towards a unified grading conversion system (EGRACONS).<br>Chaired by Rafael de Paz Urueña, Universidad de Leon.<br>Open discussion   |
| 13.30-15.30                   | Lunch offered by the Universidade de Vigo  |
| 15.30-16.00                   | <b>FIFTH PANEL ON:</b><br>General mobility organisation (how to deal with cultural differences), daily management of an Erasmus Mundus project, reports and finances, consortium networking and future initiatives, dissemination activities.<br>Chaired by Eva Gareia Oya, Green IT Technical Coordinator, and by Barbara Costa, Erasmus Mundus Coordinator at the Universidade de Porto.<br>Open discussion      |
| 16.00-16.30                   | <b>SIXTH PANEL ON:</b><br>The participation of the North of Africa universities in the Erasmus   |

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|             | <p>Mundus partnerships and in other EU education projects.<br/> Chaired by Mr. Hassan Ezbakhe and Dr. Mohamed El Kbiach L’Bachiar,<br/> Université Abdelmalek Essadi and by Mr. Adel Alimi, Université de<br/> Sfax.<br/> Open discussion</p> |
| 16.30-17.00 | <b>CONCLUSIONS AND SUMMARY OF THE MEETING</b>   |
| 17.00       | <b>ATTENDANCE DIPLOMA AWARDING AND CLOSING OF THE MEETING</b>   |
| 17.15       | Return to hotels  |